

WELCOME SISTERS



So, holding your first Sister Connect Meeting? Or your seventh, and just like to keep things on track?

This run sheet can be used as strictly or loosely as you like. It gives you a starting point of how to run your session, what to be mindful of, and how to organise the time you have together.

SISTER CONNECT

Face-to-face DIY gatherings to talk business tips and tricks



DATE

- When are you going to hold your Sister Connect Session?

PLACE

- Will you require an accessible venue?
- Will there be prams or kids?
- Will you need wifi?

This can help clarify where to go. Checking with the venue first if is a private establishment is a good idea.

JOINING

- Names of Sisters who are attending
- Contact details in case the session is moved or changed.

MEETING RUN SHEET

1 WELCOME TO COUNTRY

Acknowledging the traditional owners of the land where we meet is an important moment. It can be hard knowing what to say and how, so a suggested statement is:

'We begin today by acknowledging the Traditional Custodians of the land on which we <gather/meet> today, and pay my respects to their Elders past and present. I extend that respect to any Aboriginal and Torres Strait Islander peoples here today.'

Read more on this [here](#), and find out how to make it meaningful for you.

2 GROUP INTRODUCTIONS

Start the session by introducing yourself, one by one what their business is, and where they are located. Continue around the group.

3 MY TOP TWO

Going around the group, name your top two priorities for your business at this point in time. Elaborate if you wish, or high level is just fine too!



4 CONVERSATION CARDS

Pick a couple of the conversation cards to each ask and answer - this can go for as long or as short as is comfortable. You might find natural synergies within the group start to emerge, and perhaps this becomes the subject for the session.

5 CO-WORK OR CHAT TIME

A block of time to catch up on what you've been meaning to do - whether that is emails, list making, replying to messages.

6 NEXT MEETING DETAILS

Pick a date, time and location (same again? Somewhere different?) and save it to calendars. We recommend monthly meetings to give time to do things, but also some consistency for community building.

7 YOU DID IT!

Your first gathering is complete.

